

**No.233/RC/SSB/Para Med/11/  
Directorate General  
Sashastra Seema Bal  
Ministry of Home Affairs  
(Govt. of India)**

**RECRUITMENT OF PARA MEDICAL STAFF IN SSB 2011**

Applications are invited from Indian citizens for filling up the following vacancies of Group-B & C Non-Gazetted ( combatised ) Para Medical Staff in Sashastra Seema Bal. They will be governed under SSB Act and Rules applicable to other members of the Force and other Rules applicable from time to time. On appointment they shall be entitled for the pension benefits as per the **"New Restructured Defined Contributory Pension Scheme"** applicable for the new entrants to the Central Government Services w.e.f. 01-01-2004. The last date of receipt of application is **20-07-2011**. However the closing date for receipt of applications (by post) for the candidates from North-Eastern States, Sikkim, Pangi Sub-Division of Chamba, Lahaul & Spiti and Kinnaur Districts of Himachal Pradesh, Ladakh Division, Kashmir of J&K State and the Union Territories of Andaman and Nicobar Islands and the Lakshadweep will be **27-07-2011**.

Post Code	Posts	Pay Band +Grade Pay	UR	OBC	SC	ST	Total
01	<b>Group-B</b> SI(Staff Nurse) (Female )	PB-2 Rs. 9300-34800+GP 4200	24	12	06	03	45
02	<b>Group-C</b> ASI ( Pharmacist)	PB-1 Rs. 5200-20200 +GP2800	02	--	--	--	02
03	ASI (Physiotherapist)	PB-1 Rs. 5200-20200 +GP2800	03	--	--	--	03
04	ASI (Operation Theatre Technician)	PB-1 Rs. 5200-20200 +GP2800	03	--	--	--	03
05	ASI (Dental Technician )	PB-1 Rs. 5200-20200 +GP2800	03	--	--	--	03
06	HC ( Steward)	PB-1 Rs. 5200-20200 +GP2400	03	--	--	--	03
07	CT(Lab Asstt.)	PB-1 Rs. 5200-20200 +GP2000	20	09	05	02	36
08	CT ( Nursing Orderly)	PB-1 Rs. 5200-20200 +GP2000	62	32	17	09	120
09	CT ( Ayah ) ( Female)	PB-1 Rs. 5200-20200 +GP2000	06	02	01	--	09
10	CT ( Masalchi )	PB-1 Rs. 5200-20200 +GP2000	05	01	--	--	06
11	CT (Table Boy) ( Male)	PB-1 Rs. 5200-20200 +GP2000	03	--	--	--	03

Note :

- 10% vacancies are reserved for Ex-Serviceman where applicable. If suitable Ex-Serviceman do not turn up, the same will be filled up by direct open market candidates.
- The recruitment is open to all Indian citizens only. Recruitment to the post of SI(Staff Nurse) and Constable(Ayah) is open for Female only whereas the post of Constable(Table Boy) is open only for male candidates.
- The vacancies may increase or decrease depending upon the position at the time of final selection without any notice.
- The posts are temporary but likely to become permanent.
- Selected candidates are liable to be posted any where in the country according to transfer policy of the Force.
- The recruitment will be conducted on All India basis.

**2. ELIGIBILITY CONDITIONS FOR ABOVE POSTS ARE AS UNDER:**

SL No	Eligibility Condition	Posts			
		SI (Staff Nurse) (Female)	ASI (OT Technician/ Physiotherapist/ Dental Technician/ Pharmacist	HC (Steward)	Constable (Lab Assistant/ Nursing Orderly/Ayah (Female ) / Masalchi/ Table Boy
1.	Age. As on 20-07-2011	21 to 30 years	20 to 30 years.	18 to 25 years	18 to 25 years

**Relaxation:**

- (a) The upper age limit up to 05 years is also relaxable in case of candidates already in Govt. service.
- [b] **The above concession will be admissible only where an employee has rendered not less than 3 (three) years regular and continuous service in Govt. Deptt. as on closing date of application.**
- (c) Every **Ex-Serviceman** who has put in not less than six months continuous service in the Armed Forces of the Union, shall be allowed to deduct the period of such service from his actual age and if the resultant age does not exceed the maximum age limit by more than three years, he shall be deemed to satisfy the condition regarding age limit. However, break in service should not be more than two years.
- (d) The Relaxation in upper age limit of 5 years shall also be admissible to all posts mentioned in Para-1 for the candidates who had ordinarily been domiciled in the state of J&K during the period from 01/01/1980 to 31/12/1989. The candidate will have to produce a certificate from the concerned District Collector to claim relaxation in age.
- (e) Five years of age relaxation will also be granted to the children and dependent family members of those killed in the 1984 riots and 2002 communal riots of Gujarat. **Children mean** (a) Son (including adopted son): or (b) Daughter (including adopted daughter) **Dependent family members mean: (a) Spouse; or (b) Children; or Brother or Sister** in the case of unmarried Govt. servant who was wholly dependent on the Govt. servant at the time of his killing in the riot. The candidate will have to produce a certificate to the effect, issued by the concerned District Collector to claim relaxation in age.
- (f) Children and dependent family members of those killed in the riots (**1984 riots and 2002 communal riots of Gujarat**) will also produce a certificate from the concerned District Collector.
- (g) In addition to above upper age is further relaxable by 5 years in respect of SC/ST and 3 years in respect of OBC candidates as per Govt. orders.

**The crucial date for determining the age limit will be the closing date of receipt of application from the candidates i.e. 20-07-2011. The candidate must fulfill all the conditions of recruitment on or before 20-07-2011**

**3. EDUCATIONAL QUALIFICATION/ PROFESSIONAL QUALIFICATION :-**

<b><u>SI (Staff Nurse)</u></b>	<b><u>ASI (Pharmacist )</u></b>	<b><u>ASI (Physiotherapist)</u></b>	<b><u>ASI (OT Technician):</u></b>	<b><u>ASI (Dental Technician):</u></b>
<p>i) Should have passed 10+2 With science Or equivalent from a recognised board or institution</p> <p>ii) Should have 3 years Diploma in General Nursing from an Institution recognised by the State or Central Government .</p> <p>iii) Must be registered with Central or State Nursing Council</p> <p>iv) 02 years experience in a reputed Hospital.</p>	<p>i) Should have passed 10+2 With science or equivalent from a recognized Board/ Institution .</p> <p>ii) Should have Degree or Diploma in Pharmacy granted by an institution of central or State Government or an institution recognized by the Central government or State Government.</p> <p>iii). Should be registered as a pharmacist under the pharmacy Act, 1948 (8 of 1948).</p>	<p>i) Should have passed 10+2 With science or equivalent from a recognized Board/ Institution .</p> <p>ii) Should have Degree or a Diploma in Physiotherapy granted by an institution of Central Government or State Government or an institution recognised by State Government or Central Government.</p> <p>iii) Not less than one year experience in a reputed hospital.</p>	<p>i) Should have passed 10+2 With science or equivalent from a recognized Board or Institution .</p> <p>ii) Should have a Diploma in Operation Theatre Technician or certificate in Operation Theatre Assistant cum Central Sterile supply Assistant Training Course from recognised institution</p> <p>iii) Not less than Two years experience as an operation theatre technician from reputed hospital</p>	<p>i) Should have passed 10+2 With science or equivalent from a recognized Board/ Institution</p> <p>ii) Should have two years Diploma in dental Hygienist Course recognised by Central/ State Government or Dental Council of India.</p> <p>iii) One year experience as a Dental Technician in a reputed Hospital</p>

<p><b><u>HC (Steward)</u></b></p> <p>i) Matriculation from a recognised Board or Institution.</p> <p>ii) Should have a diploma or certificate in Catering Kitchen Management from a reputed institute.</p> <p>iii) One year experience in similar job in a reputed hotel.</p>	<p><b><u>CT (Nursing Orderly):-</u></b></p> <p>i) 10<sup>th</sup> class pass with science from a recognised board or institution.</p> <p>ii) <b>Desirable :-</b> Should have elementary knowledge of First Aid and dressing of wounds or knowledge of Dai or Ayas work.</p>	<p><b><u>CT (Ayah (Female)):</u></b></p> <p>i) Matriculation with science from a recognised Board or Institution.</p> <p>ii) Possessing the First Aid Examination pass certificate from Red Cross Society or should be trained Dai.</p> <p>iii) One year experience in relevant field.</p>
<p><b><u>CT (Masalchi):</u></b></p> <p>i) Matriculation from a recognised Board or Institution.</p> <p>ii) Not less than two years experience in similar job in a reputed Hotel or Restaurant or reputed institute.</p>	<p><b><u>CT (Table Boy):-</u></b></p> <p>i) Matriculation from a recognised Board or Institution.</p> <p>ii) Not less than two years experience in similar job in any reputed Hotel or Defence Service Mess or other Officers Mess.</p>	<p><b><u>CT (Lab Assistant):</u></b></p> <p>i) Matriculation with science from a recognised Board or Institution.</p> <p>ii) Should have certificate in Laboratory Assistant Course from an Institution recognised by Central Government or State Government.</p>

**Note : Educational certificate other than State Board/Central Board should be accompanied with Govt. of India notification declaring that such qualification is equivalent to matric/10<sup>th</sup> class pass for service under Central Govt.**

<p><b>4. <u>PHYSICAL STANDARD:</u> (FOR ALL POSTS)</b></p> <p><b>a) Height:</b></p> <p>i) For males 170 Cms. <span style="float: right;">i) For Female 157 Cms.</span></p> <p><b>b) Chest:-</b> For Males : <span style="float: right;">ii) Chest : For Female : Not applicable</span>  Unexpanded : 80 Cms.  Expanded : Minimum expansion 5 cms.</p> <p><b>Weight :-</b> For Males and Females : Proportionate to height and age as per medical standards.</p> <p><b><u>Relaxation will be permissible in height and chest to the candidates of all posts as follows:-</u></b></p> <p><b><u>Height :</u></b> Minimum height of candidates falling in the categories of Garhwalis, Kumaonease , Gorkhas Dogras, Maraths and candidates belonging to the States of Sikkims, Nagaland, Arunachal Pradesh , Manipur, Tripura, Mizoram, Meghalaya, Assam, Himachal Pradesh, Kashmir and Leh &amp; Ladakh regions of Jammu &amp; Kashmir will be 165 cms for males and 155 cms. for females. The minimum height for all candidates belonging to the schedule Tribes will be 162.5 cms. for Males and 150 cms. for females.</p> <p><b><u>Chest :-</u></b> The minimum chest for male candidates falling in the categories of: Garhwalis, Kumaonease , Gorkhas Dogras, Maraths and candidates belonging to the States of Sikkims, Nagaland, Arunachal Pradesh , Manipur, Tripura, Mizoram, Meghalaya, Assam, Himachal Pradesh, Kashmir and Leh &amp; Ladakh regions of Jammu &amp; Kashmir will be 78 cms ( minimum 5 cms, expansion ) The minimum chest for male candidates belonging to the Schedule Tribes will 76 cms. ( minimum 5 cms, expansion)</p>
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**5. MEDICAL STANDARD:-**

**I) Eye Sight-** For all above posts :- The minimum distant vision should be 6/6 and 6/9 of two eyes without correction i.e. without wearing of glasses.

**II)** The candidates for all above posts must not have knock-knee, flat foot, varicose vein or squint in eyes and they should possess high colour vision. They must be in good mental and bodily health and free from any physical defect likely to interfere with the efficient performance of the duties.

III) The selection board has the absolute discretion to reject or accept any candidate after considering the report of the Medical Officer/ board.

**6- METHOD OF SELECTION :-**

The candidate who is found eligible in all respect as per eligibility conditions prescribed for the posts applied for will be called for recruitment test. The exact date, time and venue of recruitment test will be intimated to the eligible candidates through admit card. The candidates will have to under go the following recruitment process/tests:

- a) **Physical Measurement:-** The candidate will under go initial physical screening test to conform to the prescribed physical standard of height, chest and weight as mentioned in para -4 above .
- b) **Physical Efficiency Test (PET) :-** Those who are found fit in the initial physical screening i.e. physical measurement, will be put through the following physical efficiency test.:-

For Male	For Female
One Mile race to be completed in 6.5 minutes .	800 mtrs race to be completed in 4 minutes.
11 feet long jump ( three chances to be given )	9 feet long jump ( three chances to be given )
3 ½ feet high jump ( three chances to be given )	3 feet high jump ( three chances to be given )

Note : -

- i) Ex- Servicemen will be exempted from PST and PET. However, they have to qualify in written examination, interview and Final medical examination.
- ii) No separate marks will be allotted for PET. A candidate must qualify in all the above events. Failure to qualify in any of the events will render the candidate disqualify to appear in written examination. The candidate who qualify in the physical efficiency will be required to appear in the written examination in the following subjects which will consist of objective/ subjective as well as narrative test.

**c) WRITTEN EXAMINATION :-**

<b>Written Examination : All candidates who qualify PET will be eligible for written test.</b>		
S.I ( Staff Nurse ) Female/ ASI ( Pharmacist )/ ASI ( Physiotherapist/ ASI ( OT Technician/ ASI (Dental Technician)	HC ( Steward )	CT ( Lab Assistant)/ CT (Nursing Orderly)/ CT (Ayah) Female/ CT ( Masalchi)/ CT (Table Boy)
<b>Paper - I</b> <b>Max. Marks -100</b> <b>Duration - 2 Hours.</b>  i) General English - 50 Marks ii) General Knowledge- 50 Marks  <b>Paper- II</b> <b>Max. Marks -100</b> <b>Duration : 2 Hours.</b> Professional/ Technical knowledge trade test - 100 Marks  i) The minimum qualifying marks of written test in each paper are 50% for General/Ex-servicemen and 40% for SC/ST/OBC categories. ii) The standard of written test would be as per required minimum educational qualification and professional qualification.	<b>One Paper</b> <b>Max. Marks - 100</b> <b>Duration – 2 Hours.</b> i) General English - 30 Marks ii) Gen. Knowledge - 30 Marks iii) Professional/ Technical knowledge - 40 Marks <b>100 Marks</b>  The minimum qualifying marks of written test are 50% for General/Ex-Servicemen and 40% for SC/ST/OBC categories.	<b>One Paper</b> <b>Max. Marks - 100</b> <b>Duration- 2 Hours</b> i) General knowledge, General Science, Reasoning & numerical ability - 70 Marks ii) Professional/ Technical knowledge trade test - 30 Marks  The minimum qualifying marks in Written test will be 40% for General /Ex-Servicemen and 35% for SC/ST/OBCs categories.

d) **INTERVIEW**

<b>INTERVIEW</b> : All candidates who qualify in written test for the post of SI (Staff Nurse) / ASI ( Pharmacist)/ ASI ( Physiotherapist/ ASI ( OT Technician/ ASI (Dental Technician) & HC (Steward)			
SI No.	Post	Max. Marks for Interview	Note
1.	SI ( Staff Nurse ) / ASI ( Pharmacist )/ ASI ( Physiotherapist ) / ASI ( OT Technician/ ASI (Dental Technician)	25 Marks	Interview will be qualifying in nature. However, candidates have to score aggregate 50% Marks in written Examination and interview for General and Ex- servicemen Category and 40% marks for SC/ST and OBC category.
2.	HC (Steward)	20 Marks	

**Note :** No interview will be held for the post of CT ( Lab Assistant)/ CT (Nursing Orderly)/ CT (Ayah)/ CT ( Masalchi)/ CT (Table Boy)

e) **MEDICAL EXAMINATION**

Candidates who qualify the Written test & Interview ( as applicable ) will be put through detailed medical examination as per the vacancies and average failure rate strictly on the basis of merit.

f) **APPEAL AGAINST FINDINGS OF MEDICAL EXAMINATION**

If a candidate is declared unfit in the detailed medical examination, the grounds for rejection will be communicated to him by the Chairman. The rejected candidates will obtain Form 4, 5 & 6 from the Chairman concerned, if not satisfied with the findings of the Medical Officer/Medical Board, to prefer an appeal for Review-medical examination to Inspector General (Pers.), SSB Force HQ, R.K.Puram, New Delhi, within 30 days from the date of issue of communication in which the findings of the Medical Officer/Medical Board is communicated to the candidate. The appeal should necessarily contain the following ; (a) Review Medical Examination fee of Rs.25/- (Rupees twenty five) only **non refundable**, through a **Bank Draft/ IPO** in favour of "**PAO, SSB (MHA), New Delhi**" , (b) Appeal Form 4, 5 & 6 issued by the Initial Medical Board declaring the candidate as Unfit, (c) One self addressed envelope with **Rs.22/-** postage stamp duly affixed on it. Certificate other than Medical Form – 6 (provided by the Chairman of Recruitment Board to the Candidates) to submit appeal for Review Medical Examination will not be considered and rejected straightway. **The fitness certificate on Form-6 is essential to consider their cases for review medical examination and not for any other purpose.**

Those candidates whose appeal found in order will be issued call letters to appear for Review Medical Examination and their list will also be uploaded in the SSB Website [www.ssb.rectt.gov.in](http://www.ssb.rectt.gov.in) . They may keep in touch to know their date of appearing in review medical examination and venue by visiting our website.

**The decision of the Review Medical Board of SSB will be final and no 2<sup>nd</sup> appeal will be entertained as per Govt. instructions and also no reply of the correspondence / 2<sup>nd</sup> appeal will be given / entertained.**

7. **FINAL SELECTION :**

Final selection of the candidates will be made strictly on the basis of Merit. The Minimum qualifying percentage for the posts are as under:-

1.	SI ( Staff Nurse ) / ASI ( Pharmacist )/ ASI ( Physiotherapist/ ASI ( OT Technician/ ASI (Dental Technician) & HC ( Steward)	Aggregate 50% Marks in written Examination and interview for General and Ex- servicemen Category candidates and 40% marks for SC/ST and OBC category candidates.
2.	CT ( Lab Assistant)/ CT (Nursing Orderly)/ CT (Ayah)/ CT ( Masalchi)/ CT (Table Boy)	40% Marks for General and Ex- servicemen Category candidates and 35% marks for SC/ST and OBC category candidates.

8. **APPLICATION FEE:- FOR ALL POSTS**

Application fee will be **Rs. 50/- (Rupees fifty only)-Non-refundable** for candidates belonging to General and OBC categories. They shall attach Bank Draft or Indian Postal Order (**Non-refundable**) drawn in favour of Authority mentioned at **para-9 at column No. 4 & 5 below**. No application fee will charged from SC/ST, Ex-Servicemen and female candidates.

## 9. HOW TO APPLY:

Eligible and desirous candidates should send their applications BY POST in the prescribed proforma given in **Annexure-I** with attested passport size photographs duly affixed on the application form and admit card duly completed in all respect, **on** or before the closing date as per the following details.

Name of Post	Post Code	Application Receiving Centre and application should be addressed to the following officer.	Bank Draft should be in favour of	IPO should be in favour of
(1)	(2)	(3)	(4)	(5)
SI ( Staff Nurse)	01	The Dy. Inspector General ( Medical) Composite Hospital, SSB FCI Complex, P.O-Fertilizer Township Distt: Gorakhpur U.P.-273007	D.I.G(Medical), Composite Hospital, SSB Gorakhpur, Payable at SBI Fertilizer Township - Code -1873	DIG(Medical), Composite Hospital SSB Gorakhpur(U.P)
ASI (Physiotherapist)	03			
CT (Ayah)	09			
CT (Masalchi)	10			
CT (Table Boy)	11			
ASI (Pharmacist)	02	The Dy. Inspector General (Medical), Composite Hospital, SSB Tezpur, Camp at Training Centres SSB, Salonibari, PO: Salonibari, Distt : Sonitpur, Assam-784104	D.I.G (Medical), Composite Hospital SSB Tezpur Payable at SBI Tezpur-Code- 0195	DIG(Medical), Composite Hospital SSB Tezpur (Assam)
ASI ( OT Technician)	04			
ASI (Dental Technician)	05			
HC (Steward)	06			
CT ( Lab Assistant)	07			
CT ( Nursing Orderly)	08			

The envelope containing the application should be super scribed in block letters as **"APPLICATION FOR THE POST OF ( Name of the post) ..... POST CODE NO".....** along with the Bank draft/IPO of **Rs.50/-** as application fee, attested copies of testimonials and admit card duly filled in. Two self addressed envelopes with postage stamp -worth Rs.6/- (Six) each should also be attached with the application form. The application received after the last date will not be entertained and summarily rejected. No correspondence will be entertained on this account.

### Note: -

- (i) DD / IPOs may be prepared in favour of address as given above only.
- (ii) Application must be sent to above address only.
- (iii) Applications addressed to FHQ SSB or any other offices of SSB shall not be entertained at any stage.

## 10. DOCUMENTS TO BE ATTACHED WITH THE APPLICATION I.E. ATTESTED COPIES.

- a) Educational/Technical qualification Certificate(s).
- b) Date of birth certificate (Matriculation or 10+2 pass certificate).
- c) Scheduled Caste/Scheduled Tribe/OBC certificate on the format as Annexure-III for SC/ST and Annexure -IV for OBC prescribed in the Central Govt. order. (May also be down loaded from SSB Website - **www.ssbrectt. gov. in**. Applications of candidates without OBC certificate in the prescribed format will not be considered and summarily rejected.
- d) Ex-Servicemen must submit Photostat copies of discharge/release certificate in support of claim of Ex-Servicemen & Caste Certificate, if belongs to SC/ST/OBC on the format as prescribed in the Central Govt. order.
- e) Departmental/ Government service candidates must enclose N.O.C.
- f) Experience Certificate of relevant post/ Certificate of achievements in Sports, adventure sports, NCC, Scout & Guides, and other extra curricular activities, if held by the candidate.
- g) Demand Draft /IPO of Rs.50/- (Non-Refundable)
- h) 2 (Two)- Self addressed envelopes with postage stamps worth Rs. 6/- (Six) each.
- i) Certificate of bonafide/Domicile/Permanent resident of that State from designated revenue authorities not below rank of Tehsildar for verification of citizenship of India.
- j) West Pakistani Refugees settled in J&K are exempted to produce domicile certificate, they will produce certificate issued by the village Sarpanch/ Numberdar along with a copy of the Electoral Roll showing the name of the candidates in voter list for election to the Parliamentary Constituency.

## 11. IMPORTANT INSTRUCTIONS: -

- i) Applications submitted on a format, which is not the same, as published in this advertisement, are liable to be rejected summarily.
- ii) Candidates applying for more than one post should send separate application for each post.
- iii) Candidate should note that the Date of Birth as recorded in the Matriculation, 10+2/Secondary Examination certificate OR an equivalent certificate on the date of submission of application, will granted.
- iv) If the above documents are not submitted along with the application, it will be rejected summarily or at any stage of the recruitment process and no request for reconsideration will be entertained.
- v) **Incomplete or unsigned applications, applications without attested photographs, applications received late will be rejected summarily.**
- vi) All candidates in Govt. service whether in a permanent or in temporary capacity etc. will be required to submit their application through proper channel along with NOC. Application shall be rejected if received late or are not complete in all respects as provided in the rules.
- vii) Any wrong attestation so as to mislead the Recruitment board or to gain access to examination would lead to criminal/debar action against the candidate besides cancellation of his candidature.
- viii) **No separate admit cards/ call letter will be issued to the qualified candidates called for written examination / Interview and final medical examination. The same will be apprised to the candidate by the recruitment board and the list of qualified candidates called for above test will be displayed on the notice board at the recruitment venue.**
- ix) In case any candidate is found ineligible or suppressing facts on any ground after his selection/appointment, his services will be terminated without assigning any reason.
- x) The Government shall not be responsible for damage /injury/loss to the individual, if any, sustained during the entire recruitment process and journey.
- xi) **The DG SSB has full rights to make changes or cancel /postpone the recruitment without assigning any reason.**
- xii) Candidates canvassing in any form or bringing outside influence /pressure, offering illegal gratification, blackmailing or threatening to blackmail any person connected with recruitment will be disqualified.
- xiii) Candidates impersonating and submitting the fabricated/forged documents are also liable to be disqualified.
- xiv) **It should, however, be clearly understood that the Selection board reserves to itself, absolute discretion to reject or accept any candidate at any stage.**
- xv) As the applications are to be processed by a computerized system, it is essential that the application is strictly in accordance with the prescribed, format, is properly and completely filled and contains no correction/alteration/overwriting.
- xvi) Mere qualifying all the prescribed test in SSB recruitment does not confer the right of selection of the candidate but they should have to stand in merit keeping in view the available vacancies. The vacancies are subject to change.
- xvii) **The candidates provisionally selected for the above posts should qualify the training or courses as prescribed by the Director General, Sashastra Seema from time to time during probation period. Failing which services are liable to be terminated.**

## 12. NO TA/DA WILL BE ADMISSIBLE.

However, TA for onward and return journey to SC/ ST candidates will be paid as per GOI instructions to those who appear in written test subject to production of rail/ Bus tickets, original cast certificate, non employment certificate from MP or MLA or any Gazetted Officer of the locality. In case they are not employed in Central / State Government.

## 13. **Application forms are liable to be rejected summarily, if they are :-**

- i) Incomplete
- ii) Not on prescribed format
- iii) Without IPO/Bank Draft/ Bankers Cheque of Rs. 50/-
- iv) Accompanied with under valued IPO/ Bank Draft/ Bankers cheque
- v) Accompanied with IPO/ Bank Draft/ Bankers cheque drawn in favour of wrong paying authority or wrong address of IPO/Bank draft/ Banker cheque
- vi) Received without attested copy of cast certificate and discharge certificate in case of Ex-Servicemen

- vii) Received without attested copies of educational certificate/testimonials
- viii) Received without self addressed envelopes and without postage stamps affixed on the envelopes
- ix) Received without photograph
- x) Received without signature of the candidates
- xi) Received after last date of receipt of the applications
- xii) Without signature/seal of H.O.O. in case of serving candidates.
- xiii) Received with SC/ ST/ OBC certificates not on prescribed format

**THE TERMS AND CONDITIONS GIVEN IN THIS ADVERTISEMENT ARE SUBJECT TO CHANGE AND SHOULD THEREFORE BE TREATED AS GUIDELINES ONLY.**

**ASSISTANT DIRECTOR (RECTT.)**





15. Whether employed in SSB  16. Govt. Service

If so, mention following details.

Name of present employer	Date since when	Post held	Name and designation of authority issuing N.O.C

**17. Achievements in Sports:**

Name of sports	Distt. Level	University Level	State Level	National Level

18. NCC(Sr. Div.) Certificates : if so, indicate. Yes/No.

'A' Certificate	'B' Certificate	'C' Certificate

19.. Identification mark (Please write in the box)

**NOTE : Candidates should apply only if they fulfill all the physical standard & Educational/ Technical qualifications as mentioned in the advertisement to avoid any disappointment at later stage.**

**DECLARATION**

I, hereby declare that all statements made in this application are true and complete to the best of my knowledge and belief. In the event of any information being found false or incorrect or ineligibility being detected before or after the test and interview, my candidature will stand cancelled and all my claims of the recruitment will stand forfeited.

**SIGNATURE OF THE CANDIDATE**

**ADMIT CARD**

(TO BE PRINTED/TYPED/WRITTEN IN SEPARATE PAPER)

(Candidate will not be allowed to appear in the recruitment test without production of this admit card)

Affix your recent passport size photograph duly attested by the Gazetted Officer
--

To be filled by the candidate

Name of candidate:.....

Father's Name:.....

Name of post for which applied .....

Post Code :.....

**(Signature of Candidate)**

(TO BE FILLED BY THE APPLICATION RECEIVING AUTHORITY)

Roll Number \_\_\_\_\_

Post for which appearing for Test: \_\_\_\_\_

Date of Birth \_\_\_\_\_

Whether direct/ departmental candidate \_\_\_\_\_

Whether SC/ST/OBC/General/Ex-Serviceman \_\_\_\_\_

Name of Recruitment Centre with complete address:

\_\_\_\_\_  
\_\_\_\_\_

Date and time on which the candidate is required to appear :

Date : \_\_\_\_\_ Time : \_\_\_\_\_

**Signature of Nodal Office, ARC**  
With seal

### Annexure-III

FORM OF CERTIFICATE TO BE PRODUCED BY A CANDIDATE BELONGING TO  
SCHEDULED CASTE OR SCHEDULED TRIBE

This is to certify that Shri \_\_\_\_\_ Son of Shri \_\_\_\_\_  
\_\_\_\_\_ of village/Town \_\_\_\_\_ in District/ Division  
\_\_\_\_\_ of the State/Union Territory \_\_\_\_\_ belongs to the  
\_\_\_\_\_ caste/Tribe which is recognized as a Schedule Caste/Scheduled Tribe under.

The Constitution (Scheduled Castes) order, 1950.

**The Constitution (Scheduled Tribes) order, 1950.**

The Constitution (Scheduled Castes)(Union Territory) order, 1951.

The Constitution (Scheduled Tribes) (Union Territory) order, 1951.

**(As amended by the Scheduled Castes and Scheduled Tribes (Modification) Order 1956, the Bombay Reorganization Act, 1960, the Punjab Reorganization Act, 1966, The State of Himachal Pradesh Act, 1970, the North Eastern Areas (Reorganization Act, 1971) and the Scheduled Castes and Scheduled Tribes orders (Amendment) Act, 1976.)**

\*The constitution (Jammu & Kashmir) Scheduled Caste Order, 1956;

\*The Constitution (Andaman and Nicobar Islands) Scheduled Tribes, 1959, as amended by the Scheduled Castes and Scheduled Tribes orders (Amendment) Act. 1976;

\*The Constitution ( Dadra and Nagar Haveli) Scheduled Castes Order 1962;

\*The Constitution (Dadra & Nagar Haveli) Scheduled Tribes Order, 1962;

\*The Constitution (Pondichery) Scheduled Castes Order, 1964;

\*The Constitution (Uttar Pradesh) Scheduled Tribes Order, 1967;

\*The Constitution (Goa, Daman & Diu) Scheduled Castes Order, 1968;

\*The Constitution (Goa, Daman & Diu) Scheduled Tribes Order, 1968;

\*The Constitution (Nagaland) Scheduled Tribes Order, 1970;

\*The Constitution (Sikkim) Scheduled Castes Order, 1978;

\*The Constitution (Sikkim) Scheduled Tribes Order, 1978;

\*The Constitution (Scheduled Castes) Orders (Amendment) Act, 1990.

\*The Constitution (Scheduled Tribes) Order, (Amendment) Ordinance, 1991.

\*The Constitution (Scheduled Tribes) Order, (Second Amendment) Act, 1991.

The Constitution (Scheduled Tribes) Ordinance, 1996

\*2. This certificate is issued on the basis of the Scheduled Castes/Scheduled Tribes Certificate issue to Shri \_\_\_\_\_ Father of Shri \_\_\_\_\_ of village/town \_\_\_\_\_ in District/Division \_\_\_\_\_ of the State/UT \_\_\_\_\_ who belong to the \_\_\_\_\_ caste/Tribe which is recognized as a SC/ST in the State/Union Territory \_\_\_\_\_ issued by the \_\_\_\_\_ ( name of the prescribed issuing authority) vide their No. \_\_\_\_\_ dated \_\_\_\_\_ or Shri \_\_\_\_\_ and or his/her family ordinarily reside(s) in Village/Town \_\_\_\_\_ of \_\_\_\_\_ District/Division of the State/Union Territory of \_\_\_\_\_.

Place \_\_\_\_\_

Date \_\_\_\_\_

Signature \_\_\_\_\_

Designation \_\_\_\_\_

(With seal of Office)

**NOTE:-** The terms ordinarily reside(s) used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

**LIST OF AUTHORITIES EMPOWERED TO ISSUE CASTE/TRIBE CERTIFICATE:**

1. District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner /Additional Deputy Commissioner/Dy. Collector/ <sup>1st</sup> Class Stipendiary Magistrate/Sub Divisional Magistrate/Extra Assistant Commissioner/ Taluka Magistrate/Executive Magistrate.
2. Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
- 3. Revenue Officers not below the rank of Tehsildar.**
4. Sub-Divisional Officers of the area where the candidate and / or his/her family resides.

**NOTE:** -ST candidates belonging to Tamil Nadu State should submit caste certificate **only from the Revenue Division Officer.**

**ANNEXURE-IV**

**FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD  
CLASSES APPLYING FOR APPOINTMENT TO POSTS UNDER THE  
CENTRAL GOVERNMENT OF INDIA.**

(G. I. Dept. of Per.& Trg. O. M. No.36033/28/94-Estt.(Res).dated 2-7-1997)

This is to certify that ..... son of ..... Village  
..... District/Division..... In the .....  
State..... belongs to the..... Community, which is recognized as a  
**Backward Class under: –**

- \* (i) Government of India, Ministry of Welfare, Resolution, No.12011/68/93-BCC (C), dated the 10<sup>th</sup> September, 1993, published in the Gazette of India, Extraordinary, Part-I, Section-I, NO. 186, dated the 13<sup>th</sup> September, 1993.
- \* (ii) Government of India, Ministry of Welfare, Resolution No.12011/9/94-BCC, dated the 19<sup>th</sup> October, 1994, published in the Gazette of India, Extraordinary, Part-I, Section, No. 163 dated the 20<sup>th</sup> October, 1994.
- \* (iii) Government of India, Ministry of Welfare, Resolution No.12011/7/95-BCC, dated the 24<sup>th</sup> May, 1995, published in the Gazette of India, Extraordinary, Part-I, Section I, No. 88, dated the 25<sup>th</sup> May, 1995.
- \* (iv) Government of India, Ministry of Welfare, Resoluitiion No.12011/44/96-BCC, dated the 9th March, 1996, published in the Gazette of India, Extraordinary, Part-I, Section I, No. 60, dated the 11<sup>th</sup> March, 1996.
- \* (v) Government of India, Ministry of Welfare, Resolution No.12011/44/96-BCC, dated the 6th December 1996, published in the Gazette of India, Extraordinary, Part-I, Section I, No. 210, dated the 11th December 1996.
- \* (vi) Government of India, Ministry of Welfare, Resoluitiion No.12011/13/97-BCC, dated the 3rd December, 1997, published in the Gazette of India, Extraordinary, Part-I, Section I, No. 239, dated the 17<sup>th</sup> December, 1997.
- \* (vii) Government of India, Ministry of Welfare, Resolution No.12011/99/94-BCC, dated the 11th December 1997, published in the Gazette of India, Extraordinary, Part-I, Section I, No. 236, dated the 12th December 1997.
- \* (viii) Government of India, Ministry of Welfare, Resoluitiion No.12011/68/98-BCC, dated the 27 Oct., December, 1999, published in the Gazette of India, Extraordinary, Part-I, Section I, No. 241, dated the 27th Oct, 1999.
- \* (ix) Government of India, Ministry of Welfare, Resolution No.12011/88/98-BCC, dated the 06th December 1999, published in the Gazette of India, Extraordinary, Part-I, Section I, No. 270, dated the 06th December 1999.
- \* (x) Government of India, Ministry of Welfare, Resoluitiion No.12011/36/99-BCC, dated the 4th April 2000, published in the Gazette of India, Extraordinary, Part-I, Section I, No. 71, dated the 4th December 2000.
- \* (xi) Government of India, Ministry of Welfare, Resolution No.12011/44/99-BCC, dated the 21st December 2000, published in the Gazette of India, Extraordinary, Part-I, Section I, No. 210, dated the 21st December 2000.
- \* (xii) Government of India, Ministry of Welfare, Resoluitiion No.12011/44/99-BCC, dated the 6th September, 2001, published in the Gazette of India, Extraordinary, Part-I, Section I, No.246, dated the 6th September, 2001

Shri.....and/or his family ordinarily reside(s) in the ..... District/  
Division of the ..... State. This is also to certify that he/she does not belong to the  
persons/sections (Creamy Layer) mentioned in Column 3 of the schedule to the Government of India, Department  
of Personnel, and Training, O. M. No. 36012/22/93-Estt. (SCT), dated 8-9-1993.

**Dated:**

**DISTRICT MAGISTRATE/  
DEPUTY COMMISSIONER/  
TEHSILDAR ETC.**

- **OFFICE SEAL**
- *Strike out which ever is not applicable*

davp 19114/11/0018/1112