

Fax Message

To : Ftr Hqrs Ranikhet, Lucknow, Patna, Siliguri, Guwahati & Tezpur
SSB Academy Srinagar/CI&JW School Gwaldam
CTCs Sapri & Salonibari/RTCs Gorakhpur, Alwar & Bhopal
Comdt. 25th Bn

From : Training Dte. FHQ, SSB, New Delhi

No. 13/SSB/Trg-1/2016(4)/ 667

Dated: 7/02/2017

BPR&D vide letter dated 24/01/2017 has invited nomination of officers for 43rd Advanced Professional Programme in Public Administration (APPPA) at IIPA, New Delhi from 03/07/2017 to 30/04/2018 (.) Eligibility criteria:

(i)	Level of officers to be nominated	Officers should have completed 10 years of Group – A (Class-I) service as on commencement of the Programme. Should be of the rank of Director/Deputy Secretary in the Government of India or holding an equivalent post. The Programme is also open for senior officers (Group – A) from States Services.
(ii)	Age	The officer should not be more than 50 years as on 01/07/2017 (53 years in case of officers belonging to Scheduled Caste and Scheduled tribe).
(iii)	Earlier Training	The officers should not have undergone a training programme of 12 weeks or more duration in India during a period of 5 years preceding the date of commencement of the Programme. Further the officer should not have undergone a programme of training abroad of more than 2 weeks in preceding 2 years, more than one month in preceding 3 years or more than six months in the preceding years.

Detailed information regarding this programme may be downloaded from SSB website or BPR&D website (i.e. www.bprd.nic.in under Training Tab) (.) It is requested to forward willingness of eligible officers along with Annexure – A to G (uploaded on SSB website) latest by 20/02/2017 positively (.) Willingness received without annexure duly filled will not be entertained (.) **Further, no direct communication may be made with BPR&D/concerned institute for this long term course (.)**

Assistant Director (Trg)

Copy to:

1. All Assistant Directors at FHQ, SSB New Delhi for information please.
2. The Assistant Director (CC), FHQ, SSB New Delhi with the request to upload this communication on SSB Website.
3. The Incharge, EDP Cell, FHQ, SSB New Delhi with the request to send a SMS to officers in the rank of 2IC and above and equivalent as per text given below:
“Trg Dte is inviting willingness for 43rd APPPA at IIPA, New Delhi by 20/02/17. Please visit SSB website for more details.”

Assistant Director (Trg)



Application Form (PART A, to be filled by the applicant)

Name	Service/Cadre	Allotment Year	
Present Designation			
Official Address			
Mobile	Email		
Eligibility (Age): maximum 50 (53 in case of SC/ST) as on 1/7/17			
Date of Birth	Age as on 1/7/17	Belong to SC/ST	
Eligibility (Length of Service in Group 'A'): minimum 10 years as on 1/7/17			
Date of Joining Group A	Years in Group A as on 1/7/17		
Pay Band	Basic pay	Grade pay	
Eligibility (Previous Training attended, in India and abroad, of 2 weeks or more duration in last 5 years)			
Program Name, Institution, Place			Date attended From & To
Deputation Details (Please fill information below only if you are presently on deputation to GOI)			
Date: start of Deputation		Date: completion of Deputation	
Please write max 150 words on why do you want to attend this programme?			
If selected, would you require hostel accommodation in the IIPA?			YES / NO
Date:	Place:	Signature of applicant:	

PART B, to be filled by the Sponsoring authority

Reasons for nominating the officer for this program?	
How will the training be useful for the organization?	
After completion of training what kind of work do you intend to assign to the officer?	

- ✓ It is certified that the cadre clearance in respect of the Applicant has been obtained. A copy is enclosed.
- ✓ It is certified that the officer is clear from the vigilance angle.
- ✓ It is certified that the officer has not been nominated for Central Deputation under Central Staffing Scheme. (Applicable in the case of officers working in their cadres)
- ✓ It is certified that the details filled by the applicant in Part -A of the form are correct as per records.

(Signature, Name & Designation of Sponsoring Authority)



ANNEXURE-'B'

To be completed by the sponsoring authority
(43rd APPPA Course at Indian Institute of Public Administration, New Delhi

Certified that the particulars given by the officer are correct as per official records

Participation in the training course is recommended/not recommended. If selected, the officer will not be withdrawn from the course. Necessary fees will be paid by this organization.

Name & Designation of the
Sponsoring Authority

Tele No.



Annexure 'C'

// Cadre Clearance Certificate //

It is certified that Mr./Mrs./Ms. _____ Designation _____
nominated for 43rd APPPA Course from 03rd July, 2017 at Indian Institute of
Public Administration, New Delhi will be spared to attend the course on
receipt of acceptance of nomination of the Course.

This issues with the approval of Competent Authority.

Signature of sponsoring authority
(Name, Designation)

**// Disc/Vigilance Clearance Certificate \ **

It is certified that there is no disc/vigilance case is pending or being contemplated against Mr./Mrs./Ms. _____ Designation _____ nominated for 43rd APPPA Course commencing from 03rd July, 2017 at Indian Institute of Public Administration, New Delhi.

Signature of sponsoring authority
(Name, Designation)

Annexure 'E'

During the last 5 years, grading of Mr./Mrs./Ms. _____
Designation _____ is as under:

Year	Grading
2011-12	
2012-13	
2013-14	
2014-15	
2015-16	

Photocopies of the APARs for the last 5 years are also enclosed in respect of the above officer.

Signature of sponsoring authority
(Name, Designation)



BOND TO BE EXECUTED BY A GOVERNMENT SERVANT BEFORE PROCEEDING FOR Advanced Professional Program in Public Administration (APPPA) at the Indian Institute of Public Administration, New Delhi.

KNOW ALL MEN BY THESE PRESENTS THAT I, -----, resident of -----, at present employed as ----- in the Ministry/Department/State Government/Organization----- do hereby bind myself and my heirs, executors and administrators to pay to the President of India (hereinafter called the 'Government') on demand, 'all charges and expenses' that shall or may have been incurred by the Government for my training i.e. all monies paid to me or expended on my account during training such as pay and allowances, leave salary, cost of fee, travelling and other expenses, cost of international travel and cost of training abroad met by the govt./agency concerned, etc. at the Indian Institute of Public Administration IIPA, New Delhi, together with interest thereon from the date of demand at Government rates, for the time being in force, on Government loans or, if payment is made in a country other than India, the equivalent of the said amount in currency of that country converted at the official rate of exchange between that country and India AND TOGETHER with all costs between the attorney and the client.

WHEREAS I, -----, am being deputed for training for APPPA Training Programme at IIPA, New Delhi which includes 2 weeks international exposure.

AND WHEREAS for the better protection of the Government I have agreed to execute this bond with such conditions as written hereunder:

NOW THE CONDITION OF THE ABOVE WRITTEN OBLIGATION IS THAT, in the event of my failing to resume duty, or resigning or retiring from service or otherwise quitting service, without returning to duty after expiry or termination of the period of training, OR failing to complete the training programme, OR quitting the service at any time within a period of FIVE (5) years after my return to duty, I shall forthwith pay to the Government or as may be directed by the Government, on demand the said sum together with interest thereon from the date of demand at Government rates for the time being in force on Government loans.

AND upon my making such payment the above written obligations shall be void and of no effect, otherwise it shall be and remain in full force and virtue.

The Bond shall in all respects be governed by the laws of India for the time being in force and the rights and liabilities hereunder shall, where necessary, be accordingly determined by the appropriate Courts of India.

The Government of India has agreed to bear the stamp duty payable on this bond.

Signed and delivered this the -----day of ----- month of the year Two Thousand and -----

Signed and delivered by ----- (Name and designation)

In the presence of ----- and -----

Witnesses: 1. _____
2. _____

ACCEPTED
on behalf of the President of India by the Cadre Controlling Authority
(Authorised Signatory)



UNDERTAKING

(43rd APPPA Course at Indian Institute of Public Administration, New Delhi)

- i) That my services can be utilized as **Resource Person** in the area of his specialization by the Central/State Government Organizations as and when required;
- ii) That I will provide my **expertise** to the Central/State Government Organizations as and when required;
- iii) That I would **complete** the proposed training programme within the **stipulated period** and submit a copy of my **thesis/research work** to MHA/BPR&D so that it could be circulated to States/CPOs/CAPFs;
- iv) Consequent upon my selection for 43rd APPPA course I will execute a '**Bond**' prior to my joining the 43rd APPPA course and submit the same to my Cadre Controlling Authority stating that I would serve the Government for a period of five years and willing to work in Ministry of Home Affairs, Ministry of external Affairs, Ministry of Defence, NSCS and other security-related organization on completion of course, or to repay the total expenses incurred on the 43rd APPPA course in the event of my resignation, voluntary retirement or quitting the 43rd APPPA Course without completing it.

Signature

Name of the nominated officer

Designation

Date :

Place :

