

MOST IMMEDIATE

By FAX or WAN

Government of India
Ministry of Home Affairs
Directorate General, Sashastra Seema Bai
R. K. Puram, New Delhi – 110 066.

No. I/SSB/Pers-V/Dep-NCB/2016(150)/ 316-23

Dated 01/Jan. 2018

CIRCULAR

Sub: - Filling up the post of Operator Telecommunication in Narcotics Control Bureau (NCB) on deputation basis.

Narcotics Control Bureau (NCB) Hqrs New Delhi has invited nomination for filling up the post of Operator Telecommunication on deputation basis. Copy of circular has been uploaded in SSB website as well as SSB portal in the WAN.

2. Competent Authority has approved to invite willingness from ASI(Commn) & AFO(Tele) for deputation to the post of Operator Telecommunication in NCB.
3. In this regard, willing ASIs(Commn) & AFOs(Tele) are requested to send their willingness to this office through Mobile App "MySSB" or e-DAS software on or before 20/02/2018. Offline applications will not be entertained.
4. Applications with prescribed format, DE/Vigilance clearance certificate, Integrity certificate, Major/Minor penalty statement during last 10 years and attested copies of APARs for the last 05 years will be sought after scrutiny as per eligibility criteria.
5. PIMS data of all ASIs(Commn) & AFO(Tele) should be updated.

(A.K. Dey)

Assistant Director (Pers-IV)

To

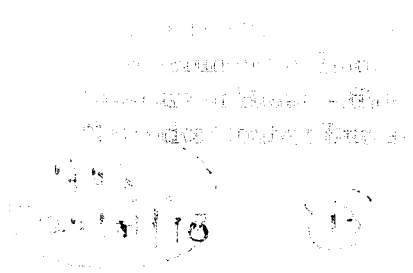
1. IsG Frontier Hqrs. Patna, Lucknow, Silliguri, Guwahati, Ranikhet, Tezpur & Director, SSB, Academy Bhopal.
2. DisG SHQs Almora, Lakhimpur Kheri, Gorakhpur, Purnia, Muzaffarpur, Ranidanga, Gangtok, New Jalpaiguri, Bogaingaoon, Bezpara, Bomdila, Rangia, Betiah, Pilibhit, Spl Ops SHQ Bhilai & Srinagar(J&K), DisG TCs, SSB Srinagar, Sapri & MTC Shimla, RTCs - Alwar, Gorakhpur, Salonibari & CI & JW Gwaldam.

Copy to: -

1. PS to DIG (Trg), FHQ., New Delhi with the request to forward nomination of eligible officials in respect of the Training Centres located in H. P. & Alwar please.
2. The Assistant Director (CC), FHQ. SSB alongwith Circular with the request to upload the same in SSB website and SSB portal in the WAN.
3. The Assistant Director (Spl OPS), FHQ for information please.
4. The Assistant Directors (Pers-III), FHQ for information please.
5. The Incharge, EDP Cell – with the request to send the following message to all ASIS(Commn) & AFO(Tele) "For deputation to NCB, please visit SSB website– Human Resource – Employees Deputation. Interested officials may apply for deputation through Mobile App "MySSB".
6. Shri Rakesh Kumar, HC(Tele), (Pers-V Branch), FHQ alongwith a copy of circular to upload the same in Mobile App "MySSB" & e-DAS.
7. Notice Board

Assistant Director (Pers-IV)

11/2/2018



Subject: Filling up the post of Operator Telecommunication in Narcotics Control Bureau on Deputation Basis.

Narcotics Control Bureau, Ministry of Home Affairs, intends to fill up 01 (One) existing vacancy of Operator Telecommunication (Group-C, Non-Gazetted, Technical) in Level-5 of the Pay Matrix as per 7th CPC (Pre-Revised in Pay Scale of PB-1, Rs.5200-20200 with Grade Pay Rs.2800/-) on deputation basis.

2. The number of vacancy is subject to increase or decrease. However, applicants, if selected are **liable to serve anywhere in India.**

3. There is a possibility for permanent absorption in NCB in future as per provision contained in the RRs of Operator Telecommunication and DOP&T instructions issued from time to time, in case of willing & eligible candidates, subject to approval by the Competent Authority, NCB.

4. Application (Curriculum Vitae) in the enclosed format of willing and eligible officers whose services can be spared, without delay, in the event of their selection may be forwarded through proper channel along with (i) copies of APARs for the last 5 years duly attested (with stamp) on each page by an officer not below the rank of Under Secretary to the Government of India or equivalent, (ii) Integrity Certificate (iii) Vigilance Clearance Certificate as per proforma enclosed and (iv) major/minor penalty statement for the last 10 years and Cadre Clearance Certificate incorporating that "in the event of his/her selection, he/she will be relieved to join NCB on deputation basis" so as to reach the Deputy Director(Admn.),Narcotics Control Bureau, West Block No.1, Wing No.5, R.K.Puram, New Delhi-110066, within **60 days** from the date of issue of this circular. Eligibility conditions are as under:-

ADP
✓
(20)

Operator Telecommunication, Level-5 of the Pay Matrix as per 7th CPC (Pre-Revised in Pay Scale of PB-1, Rs.5200-20200 + Grade Pay Rs.2800/-) (General Central Services, Group-'C' Non-Gazetted, Technical)

By Deputation basis:-

Officers of the Central Government:-

- (i) **Holding analogous posts on regular basis; or**
- (ii) **Grade-II Radio Operator from Central Armed Para Military Forces or Police or Directorate of Preventive Operations (Customs and Excise or Directorate of Coordination Police Wireless having minimum five years experience in the grade).**

Knowledge of Morse Operating / Typewriting at 30 words per minute essential.

~~16 (P&S)~~
h.

DE GLEN - Vacant
ADU (P&S)

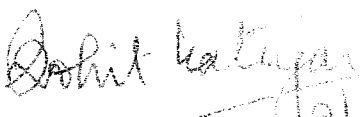


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6. Period of Deputation: Period of deputation including period of deputation in another cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed three year. Extension may be granted to candidates upto maximum of 07 years, subject to their suitability & performance.

7. Age-limit: The maximum age limit for deputation shall not be exceeding 56 years as on closing date of receipt of application.

Encls: As above.


(Rohit Katiyar)
Deputy Director (Admn)

Distribution:-

1. All Ministries/Departments of Government of India,
2. The Under Secretary, MHA, IS-II Division, NCB Section, Dhyan Chand Stadium, India Gate, New Delhi.
3. Member (P&V), CBEC / Member (P&V), CBDT, North Block, New Delhi.
5. Director, IB, MHA, North Block, New Delhi.
6. Director, CBI, North Block, New Delhi.
7. Commissioner of Delhi Police, IP Estate, ITO, New Delhi
8. DG, CRPF, CGO Complex, New Delhi.
9. DG, BSF, CGO Complex, New Delhi.
10. DG, CISF, CGO Complex, New Delhi.
11. DG, ITBP, CGO Complex, New Delhi.
12. DG, Railway Protection Force, Rail Bhawan, New Delhi-1.
13. DG, SSB, East Block-V, R K Puram, New Delhi.
14. DG, Coast Guard / Cabinet Secretariat
16. DG, DRI, I.P.Estate, New Delhi.
17. All Commissioner, Customs & Central Excise
18. Director, Directorate of Enforcement, Ministry of Finance, Lok Nayak Bhawan, N.D.
19. Director, National Crime Records Bureau, East Block-7, R. K. Puram, New Delhi.
20. Deputy Director General (Admn.), Central Economic Intelligence Bureau, 6th Floor, Janpath Bhawan, New Delhi.
21. Narcotics Commissioner, Central Bureau of Narcotics, 19, The Mall, Morar, Gwalior.
22. The I.G., Andaman & Nicobar Police, Port Blair, Chandigarh, Lakshadweep, Daman & Diu.
23. DS(UT), Ministry of Home Affairs, North Block, New Delhi.
24. Office of JS(T) & CAO, Ministry of Defence, E-Block, New Delhi-110011.
25. The I/C Computer Cell, NCB HQ, New Delhi- for uploading circular on NCB website
26. Guard File/File.

OFFICE OF THE
COMMISSIONER OF THE
PUBLIC SERVICE COMMISSION

1	Name of Candidate				
2	Date of Birth (in Christian era)				
3	i) Date of entry into service				
3	ii) Date of retirement under Central/State Government Rules				
4	Educational Qualifications				
5	Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)				
	Qualifications/Experience required as mentioned in the advertisement/vacancy circular			Qualifications/experience possessed by the officer	
	Essential				
	A) Qualification			A) Qualification	
	B) Experience			B) Experience	
	Desirable				
	A) Qualification			A) Qualification	
	B) Experience			B) Experience	
	5.1 Note : This column needs to be amplified to indicate Essential and Desirable Qualifications as mentioned in the RRs by the Administrative Ministry/Department/Office at the time of issue of Circular and issue of Advertisement in the Employment News. 5.2 In the case of Degree and Post Graduate Qualifications Elective/main subjects and subsidiary subjects may be indicated by the candidate.				
6	Please State clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post.				
	6.1 Note : Borrowing Departments are to provide their specific comments/views confirming the relevant Essential Qualification possessed by the Candidate (as indicated in the Bio-data) with reference to the post applied.				
7	Details of Employment, in chronological order (Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient)				
	Office/ Institution	Post held on regular basis	From	To	*Pay Band and Grade Pay/Pay scale of the post held on regular basis. Nature of duties (in detail) highlighting experience required for the post applied for

<p style="text-align: center;"> Form No. 1 For Officers of the Cadre of the Government of India For Officers of the Cadre of the Government of India For Officers of the Cadre of the Government of India </p>			
<p>8. Nature of present employment i.e. Ad-hoc or Temporary or Quasi-Permanent or Permanent</p>			
<p>9. In case the present employment is held on deputation/contract basis, please state-</p>			
a) The date of initial appointment	b) Period of appointment on deputation/contract	c) Name of the parent office/organization to which the applicant belongs.	d) Name of the post and pay of the post held in substantive capacity in the parent organization.
<p>9.1 Note : In case of officers already on deputation, the applications of such officers should be forwarded by the parent cadre/department alongwith Cadre Clearance, Vigilance Clearance and Integrity certificate.</p> <p>9.2 Note : Information under Column-9 (c) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/organization but still maintaining a lien in his parent cadre/ organization.</p>			
10.	If any post held on Deputation in the past by the applicant, date of return from the last deputation and other details.		
11.	Additional details about present Employment		
	Please state whether working under (indicate the name of your employer against the relevant column)		
	a) Central Govt.		
	b) State Govt.		
	c) Autonomous Organization		
	d) Government Undertaking		
	e) Universities		
	f) Others		
12.	Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.		

15. In case the applicant belongs to an Organization which is not following the Central Government Pay-scales, the latest salary slip issued by the Organization showing the following details may be enclosed.

Basic Pay with scale of pay and rate of increment	Dearness Pay/interim relief/ other Allowances etc.. (with break-up details)	Total Emoluments

16.A Additional information, if any, relevant to the post you applied for in support of your suitability for the post.
(This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the vacancy circular/advertisement.)

(Note : Enclose a separate sheet, if the space is insufficient)

16.B. Achievements :
The candidates are requested to indicate information with regard to ;
(i) Research publications and reports and special projects
(ii) Awards/Scholarship/Official Appreciation
(iii) Affiliation with the professional bodies/institutions/ societies and;
(iv) Patents registered in own name or achieved for the organization.
(v) Any research/innovative measure involving official recognition.
(vi) Any other information.
(Note: Enclose a separate sheet if the space is insufficient)

17. Please state whether you are applying for deputation (ISTC/Absorption/Re-employment Basis#
(Officers under Central/State Governments are only eligible for "Absorption". Candidates of non-Government Organizations are eligible only for Short Term Contract.)

... of the vacancy
... recruitment by
... (Re-employment)
... (withheld)

I have carefully gone through the vacancy circular/advertisement and I am well aware of the information furnished in the Curriculum Vitae duly supported by the documents in respect of my Qualification, work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/withheld.

Date : _____

Signature of the candidate
Address _____

...in the above application by the applicant... He/she possesses educational qualifications... If selected, he/she will be relieved immediately

Also certified that

- i) There is no vigilance or disciplinary case pending/contemplated against Shri/Smt _____.
- ii) His/her integrity is certified.
- iii) His/ Her CR dossier in original is enclosed/photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed.
- iv) No major/minor penalty has been imposed on him/her during the last 10 years Or A list of major/minor penalties imposed on him/her during the last 10 year is enclosed. (as the case may be).

Countersigned

Employer/Cadre Controlling Authority with Seal)

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1/2018