

MOST IMMEDIATE

By FAX or WAN

Government of India
Ministry of Home Affairs
Directorate General, Sashastra Seema Bal
R. K. Puram, New Delhi – 110 066.

No. 1/SSB/Pers-IV/Dep-Cab. Sectt/2015(105)/ 1827-34 Dated 25 May, 2018

CIRCULAR

Sub: - Filling up the post of Field Officer (MT) in ARC/SFF MT Cadre on deputation basis.

ARC, DG(S), Cabinet Secretariat, New Delhi has invited nominations for filling up the post of Field Officer (MT) on deputation basis. Copy of circulars has been uploaded in SSB website as well as SSB portal in the WAN.

2. Competent Authority has approved to invite willingness from Special Grade Driver (Non-Combatised cadre) for deputation to the post of Field Officer (MT) in ARC, DG(S).
3. In this regard, willing Special Grade Drivers who have completed 06 years regular service in this grade, are requested to send their willingness to this office through Mobile App "MySSB" or e-DAS software on or before 10/06/2018.
4. Applications with prescribed format, DE/Vigilance clearance certificate, Integrity certificate, Major/Minor penalty statement during last 10 years and attested copies of APARs for the last 05 years will be sought after scrutiny as per eligibility criteria.
5. PIMS data of all Special Grade Drivers (Non-Combatised Cadre) may be updated.

(A.K. Dey)

Assistant Director (Pers-IV)

To

1. IsG Frontier Hqrs. Patna, Lucknow, Silliguri, Guwahati, Ranikhet, Tezpur & Director, SSB, Academy Bhopal.
2. DIsG SHQs Almora, Lakhimpur Kheri, Gorakhpur, Purnia, Muzaffarpur, Ranidanga, Gangtok, New Jalpaiguri, Bogaingaoon, Bezpara, Bomdila, Rangia, Betiah, Pilibhit, Spl Ops SHQ Bhilai & Srinagar(J&K), DIsG TCs, SSB Srinagar, Sapri & MTC Shimla, RTCs - Alwar, Gorakhpur, Salonibari & CI & JW Gwaldam.

Copy to: -

1. PS to DIG (Trg), FHQ., New Delhi with the request to forward nomination of eligible officials in respect of the Training Centres located in H. P. & Alwar please.
2. The Assistant Director (CC), FHQ. SSB alongwith Circular with the request to upload the same in SSB website and SSB portal in the WAN.
3. The Assistant Director (Spl OPS), FHQ for information please. .
4. The Incharge, EDP Cell – with the request to send the following message to all Special Grade Drivers. "For deputation to ARC, DG(S), Cabinet Secretariat, please visit SSB website– Human Resource – Employees Deputation. Interested officials who have completed 06 years service in the rank of Special Grade Driver, may apply for deputation through Mobile App "MySSB".
6. The Incharge PIMS Cell – with the request to upload the same in mobile App "MySSB" & e-DAS.
7. Notice Board

Assistant Director (Pers-IV)

25/5/18

2944
18/05/18

No.ARC/Pers.VI/5/2017(01)-760
Aviation Research Centre
Directorate General of Security
Cabinet Secretariat
East Block-V, R.K. Puram
New Delhi-110066
Dated, the 15/05/2018

U.G (Pers) 1538
Dy. No
Date 18/5/18

To
The Deputy Inspector General (Estt.),
SSB, Ministry of Home Affairs, East Block-V,
R.K. Puram, New Delhi - 66

Sub:- Recruitment to the post of Field Officer (MT) in ARC/SFF MT Cadre by Deputation.

Applications are invited for the post of Field Officer(MT) in Aviation Research Center under Cabinet Secretariat on deputation basis as per details shown below.

Post	No. of Vacancies	Pay Band and Grade pay	QR's	Job Profile
Field Officer (MT)	04 (The actual Nos. of vacancies may undergo change)	PB-2, Rs. 9300 - 34800/- plus Grade Pay of Rs. 4800/- * As per 7 th CPC Level - 8 of pay matrix	a) Persons in Central Government (I) Holding the analogous post on regular basis in Civilian Organisations: or (II) in Pay Band -2 Rs.9300-Rs.34,800/- Plus grade pay of Rs.4200/- (pre-revised) with six years of regular service in the grade and possessing the following qualifications:- (i) Matriculation or equivalent from a recognized board or institution and (ii) valid driving licence for all types of vehicles. b) For Armed Force Personnel of the rank of Master Warrant Officer or equivalent in the concerned trade.	The post carries the responsibility of liaising with different offices with regard to proper upkeep of vehicles of respective MT pool with desired knowledge of them. It also requires the person with capabilities to supervise the other MT officials & detailment of their duties.

2. The deputation will initially be for a period of three years. The term of deputation will be governed as per DoPT OM 6/8/2009-Estt(Pay II) dated 17 June 2010 & F No. 2/6/2016-Estt. (Pay-II) dated 17.02.2016.

3. The deputationist will be eligible for 20% security allowance on the Basic pay along-with other allowances as admissible to Central Government employees.

4. The maximum age limit for deputation shall not exceed fifty six years on the closing date of receipt of applications.

5. The applications in the prescribed Proforma (attached herewith) along-with copies of ACR's/APAR's for the last five years of the willing officers, DE/Vigilance clearance Certificate/ Integrity certificate, educational qualification, experience, NOC from the Deptt, Driving License and other certificates may be forwarded through proper channel at the following address so as to reach the same within 45 days from the issue of this letter.

Jt. Deputy Director (Pers-D)
Aviation Research Center.
Directorate General of Security.
Cabinet Secretariat.
East Block-V. R.K.Puram
New Delhi-110066

(SANTILATA MOHANTY)
JOINT DEPUTY DIRECTOR (PERS)

Encl: Proforma.

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APPLICATION PROFORMA FOR DEPUTATION

POST APPLIED FOR:

1.	Name (in Block Letters)		Affix recent passport size photograph duly attested
2.	Date of Birth (in Christian Era)		
3.	i) Date of entry into service ii) Date of Retirement		
4.	Present Address		
5.	Permanent Address		
6.	Contact No.		
7.	Whether belongs to SC/ST/OBC		
8.	Nationality/ Religion		
9.	Educational & Professional Qualifications (starting from the last degree till high school or matriculation level)		
	Sl. No.	Qualification	Year of Passing
			Institution/ Board/ University/ College (along with place)
			Subjects
			Marks obtained
			Division
10.	Details of employment in chronological order		
	Name of Organisation	Post held	From
			To
			*Basic Pay & Pay Level (as per 7 th CPC pay matrix) of the post held on regular basis
			Nature of duties performed
	*Important Only Pay Band and grade pay/pay scale of the post held on regular basis to be mentioned. Details of ACP/MACP with Present Basic Pay & Level where the benefits have been drawn by the candidate may be indicated as below :-		
	Name of the Office/ organisation	Basic pay & Level drawn under ACP/MACP as per 7 th CPC	From
			To
11.	Whether you meet the requirement of the post applied for, Give details.		
12.	Additional information, if any, which you would like to mention in support of your suitability for the post		
13.	List of enclosures attached		

UNDERTAKING

I solemnly affirm that the information submitted above is correct to the best of my knowledge and my belief. I also undertake that in the event of my selection to the above post, I will not withdraw my candidature or decline the post when offered. Further, I am willing to serve anywhere in India as per requirement of the organisation.

Date : _____
Place : _____

Signature of the Candidate
Name: _____

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Certification by the Employer / Cadre controlling Authority

The information / details provided in the above application by the applicant are true and correct as per the facts available on records. He possesses educational qualifications and experience mentioned in the vacancy Circular. If selected, he will be relieved immediately.

2. Also certified that :

- i) There is no vigilance or disciplinary case pending / contemplated against Shri _____
- ii) His integrity is certified.
- iii) His CR Dossier in original is enclosed / photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. Of India or above are enclosed.
- iv) No major / minor penalty has been imposed on him during the last 10 years Or a list of major / minor penalties imposed on him during the last 10 years is enclosed. (as the case may be)

Countersigned

(Employer / Cadre controlling Authority with Seal)