

MOST IMDT/ACTIONABLE

WAN/FAX MSG

TO : All Field Formations and all Area Offices.

FM : AD (Pers – V/Org), FHQ, SSB, New Delhi

Bureau of Immigration (BoI) has invited nominations for filling up various posts on deputation basis from civilian cadre personnel (.) Competent Authority has approved that applications of eligible and willing Non-Combatised personnel only who fulfils the eligibility criteria as per Annexure-1 (uploaded also in the SSB website) forwarded to FHQ by **09/09/2016 Rpt. 09 Sep 2016** (.) Nominations may be forwarded in the prescribed format (Copy enclosed) (.)

No. 1/13/SSB/Pers-V/BoI/- 12/07/16

Dated, the 23/08/16

(P. C. Chinhara)

Assistant Director (Pers-V/Org)

Copy to:

- 1) PS to DIG (Trg), FHQ, N/Delhi with request to forward nomination in the above rank in respect of Training Centers located at H.P. & Alwar please.
- 2) The AD (Spl Ops), FHQ SSB
- 3) The AD(Pers-I&III), FHQ SSB
- 4) The In-charge EDP Cell– Please send the following message to all Non-Combatised personnel “For deputation to BoI please visit SSB website Human Resource-Employees Deputation”
- 5) Notice Board.

6 SSB website / Portal for n/a please.

(P. C. Chinhara)
Assistant Director (Pers-V/Org)

Eligibility Criteria for deputation to BoI/IB

For the post of DCIO (Dy. SP/Assistant Commandant) / ACIO-I (Inspector)/ACIO-II(SI) :

- Holding analogous post on regular basis
- With five year of regular service in post of Inspector for the post of ACP/DCIO; SI for the post of Inspector / ACIO-I and Assistant Sub-Inspector for the post of ACIO-II/SI or equivalent.
- Possessing a degree of a recognized University.
- Proficient in written and spoken English.

Desirable Qualification

- Ability to operate computers.
- Knowledge of any other foreign language(s) other than English
- Diploma Course in Public Relations / Tourism

For the post of JIO-I (ASI)/JIO-II(HC) and SA(Constable)

- Holding analogous posts on regular basis.
- Should be graduate
- Should have workable knowledge of computer and english.

Maximum age limit - 40 years (can be relaxed by 5 years in deserving cases) applicable for all above ranks

BIO-DATA PRO FORMA FOR DEPUTATION

1. Name & address (in block letters):
2. Father's name: _____
3. Place of birth:
4. Home state:
5. Date of birth (in Christian era):
6. Date of joining Govt. Service and name of the parent department/Ministry/ PSU/Autonomous body etc.
7. Date of retirement under Central/ State Govt. rules :
8. Educational qualifications including extra professional qualification
9. Details of employment, in chronological order. (Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient)

Office/Inst./ Organization	Post held	From	To	*Pay Band with Grade pay & Basic pay	Nature of duties

*[Pay Band and Grade pay of the post being held on regular basis]

10. Nature of present employment i.e. ad-hoc or temporary or quasi-permanent or permanent/ contract
11. In case the present employment is held on deputation/contract basis, please state:-
 - (a) The date of initial appointment :
 - (b) Period of appointment on deputation/ contract. :
 - (c) Name of the parent office/organization to which you belong. :

12. If earlier worked on deputation whether : Yes/No
cooling off period of 3 years since
last deputation completed , as per rules
(if yes, please also indicate the date of repatriation)

13. Additional information, if any, which you
would like to mention in support of your
suitability for the post. Enclose a separate
sheet, if the space is insufficient.

14. Experience in the field of Intelligence Collection:
(please specify the no. of years in intelligence
collection and nature of duties performed)

15. Please intimate whether the officer is
likely to be promoted in near future :

16. Whether belongs to SC/ST/OBC :

17. Remarks:

Signature of candidate

Name: _____

Address _____

Mobile/ Phone No. _____

Email Address: _____

Date-----

Certified that particulars furnished above are correct as per available records.
There is nothing adverse pending or contemplated against him. He is clear from
vigilance angle. His integrity is beyond doubt.

Countersigned

(Employer with Seal, not below the rank of Under Secretary in the Govt. of India)

- (i) There is no vigilance case pending/contemplated against him/her.
- (ii) His complete CR dossier/ACRs for the last 5 years duly attested on each page by an officer of the rank of Under Secretary to the Government of India are enclosed.
- (iii) His Integrity is beyond doubt.
- (iv) No major/minor penalties has been imposed on him during the last 10 years/list of major/minor penalties imposed on him/her during the last 10 years is enclosed.

[Strike out which is not applicable]

Dated :

Signature :

Place :

Name & Designation
of the employer.

[with Seal]